

1350 BROADWAY
Tenant Contact Information

To maintain current and accurate records, we ask that you complete the information below. The information you provide will enable us to coordinate building operations and inform the appropriate parties in case of an emergency. Please feel free to attach additional pages of contact information if there is more than one responsible party.

TENANT COMPANY NAME: _____

MAIN TENANT SUB-TENANT OF: _____

BUSINESS ADDRESS: _____

FLOOR/SUITE #: _____

MAIN TELEPHONE NUMBER: _____

CHIEF EXECUTIVE OFFICER/PRESIDENT: _____

BUSINESS PHONE #: _____

TYPE OF BUSINESS: _____

FACILITIES MANAGER/ PERSON(S) TO BE CONTACTED DURING BUSINESS HOURS:

NAME: _____ TITLE: _____

PHONE #: _____ FAX#: _____

EMAIL ADDRESS: _____ CELL #: _____

NAME: _____ TITLE: _____

PHONE #: _____ FAX#: _____

EMAIL ADDRESS: _____ CELL #: _____

NAME OF CONTACT RESPONSIBLE FOR EMERGENCY SITUATIONS:

NAME: _____ TITLE: _____

PHONE #: _____ FAX#: _____

EMAIL ADDRESS: _____ CELL #: _____

NAME: _____ TITLE: _____

PHONE #: _____ FAX#: _____

EMAIL ADDRESS: _____ CELL #: _____

NAME OF ACCOUNTING CONTACT RESPONSIBLE FOR RENT PAYMENT AND TENANT CHARGES:

NAME: _____ TITLE: _____

PHONE #: _____ FAX#: _____

EMAIL ADDRESS: _____ CELL #: _____